THESIS DEFENSE PROCEDURES
for
Civil, Construction and Environmental Engineering
Master Students

Two (2) weeks (minimum) before you plan to give your thesis defense you must schedule a room, time, and date for the presentation; this can be done through Sandy or Corinne in the Department office (E 424). Attach a half page abstract or synopsis to this form. Bring the completed form with abstract attached to the office at the time of the room request.

Date of Request: ___________________ Proposed Date of Defense: ___________________ (Must be at least 2 weeks after date of request)

Student Name: ________________________________ Red ID __________________

Title of Thesis: ____________________________________________________________

Thesis Committee: _________________________________________________________

Has thesis draft been distributed to committee? ____Yes  ____No

You must give a copy of the Thesis to each committee member one (1) week before the Defense.

You must submit an advertising flyer at least one (1) week before the presentation date or the room will be cancelled.

Rooms will ONLY be scheduled 2 weeks in advance of Defense Presentation.

To be completed by Department:

Defense Date: _______________ Time: ___________________ Room: __________

Abstract/Synopsis Rcv’d __________________ Flyer Rcv’d __________________ Rcv’d by __________