

THESIS DEFENSE PROCEDURES

CIVIL, CONSTRUCTION, AND ENVIRONMENTAL ENGINEERING M.S. STUDENTS

Date of Request: _____

1. Schedule a room for your thesis defense presentation. The proposed date of defense must be at least two (2) weeks after the date you submit this request. To schedule a room, you may send an email to CCEE@sdsu.edu or go to E 424 and speak to a staff member. During campus closure ZOOM meetings may replace in person presentations, please seek the advice of your faculty.
2. Attach a half page abstract or synopsis to this form and submit via email to CCEE@sdsu.edu or in the Department office (E 424).

Proposed Date of Defense: _____ Proposed Time: _____ (a.m./p.m.)

Student Name: _____ Red ID: _____

Title of Thesis: _____

Thesis Committee: _____

Have you submitted your thesis draft to the committee? ___ Yes ___ No

You must supply a copy of your thesis to each committee member one (1) week before the defense presentation date.

You must submit an advertising flyer at least one (1) week before the defense presentation date. You may email your flyer to CCEE@sdsu.edu.

Rooms will ONLY be scheduled 2 weeks in advance of Defense Presentation.

DEPARTMENT USE ONLY:

Defense Date: _____ **Time:** _____ **Room:** _____

Abstract/Synopsis Rcv'd _____ **Flyer Rcv'd** _____ **Rcv'd by** _____